

Time Sensitive
Read Carefully and Make Note
This information affects the accurate and timely renewing of your license.

As long as a license was issued on or before 9/30/2008, the license must be renewed.

This license renewal application package is **only** for the licensee you list on page 3 of 6 of the "Escrow Agent License Renewal Application" Question #1, and all of its licensed branches (if any).

Licensee: This licensee's renewal package must include all renewal forms, documents and other required information, including the renewal fees for all licensed branches/offices being renewed.

Each Licensee: Must complete their own renewal application and keep their renewal, documents, fees and other required information separate from any other entity that is licensed with this department under a common parent.

Combined, incorrect or incomplete license renewal packages will cause delay's in processing of the license renewal application.

Time Sensitive: A.R.S. § 6-815 requires that the renewal package be received in our office on or before September 30th or the license will be suspended. A penalty fee of \$25.00 per day will be assessed on all renewal applications received after September 30th. Renewals that are postmarked on or before September 30th, but received after that date will be assessed the penalty beginning October 1st. Any license renewal application not received by DFI by October 31st will expire. There will be no exceptions.

To verify that this department received your renewal, check with your courier or the mail delivery service that you used. You may also check with your bank to see if the check cleared the account.

To verify when your license has been renewed by the Department, visit our website at azdfi.gov click List of Licensees, click on Escrow Agents, then do Ctrl + F to activate the find feature and enter the licensee name or license number. Our website updates nightly. Licensees only appear on our website if their status is Active. Your license has renewed if 09/30/2009 appears in the Expires date field. Renew early to allow for renewal processing time. New license certificates are not issued when renewing your license.

Renewal Contact: Your **Licensing Compliance Administrator and/or the President** will be the parties that will be directly advised by this Department for any renewal issues. Therefore, if any of the licensee's concerned individuals have any questions about how the renewal is progressing or why it has not been renewed, contact these individuals for an update.

Order Now: Licensees must provide, with their renewal, either a "current" (August 1st 2008 or newer) "Certificate of Good Standing" from the Arizona Corporation Commission (ACC) with your renewal, To contact the ACC call 602-542-3026 or go to their website at www.cc.state.az.us. **OR** For Licensees that are Non-Filing Insurance Companies that can not obtain a Certificate of Good Standing from the ACC, a "Certificate of Authorization and Deposit" from the Arizona Department of Insurance (DOI) is required. To contact DOI call 602-364-3999 ext 2716.

Changes To Your License: The licensee is required to notify this department at the time changes are being made regarding the license (e.g. licensee name, address, office closure, bond, change of control, change of the top five officers/trustees/partners/directors). Your renewal is not complete until these changes have been processed by this Department. **Note:** If the licensee waits until renewal time to notify the department of any changes regarding their license, there will be a delay in the processing of your license renewal application and there may be a civil money penalty assessed.

How To Make Changes To Your License: For instructions on how to make changes to your current license visit our website at azdfi.gov click on Licensing then download Information about Changes to your License. To acquire the necessary forms download the Escrow Agent Application. **Submit all changes including all "documents/forms and appropriate fees" under separate cover to ensure timely processing of all changes**

Arizona Statement of Citizenship and Alien Status for State Public Benefits: this form only needs to be completed by those licensee's that are sole proprietors. Each sole proprietor must complete and return with their renewal application.

New licenses are not issued just because your license renewed, unless changes were made to the license and the type of change required the original license to be returned.

Attention: Licensing Compliance Administrator

Regulatory Information

If you have escrow questions about:

Escrow Rates: Filing, Forms, Review: Contact our Financial Enterprises Division at 602-255-4421 extension 129. Current rates must be on file with this Department. See A.R.S. § 6-846 et al. Forms are located at http://www.azdfi.gov/Licensing/Download_Req_Rpt.htm

Regulations / Compliance: Contact our Financial Enterprises Division at 602-255-4421 extensions 129 and ask to speak to an Escrow Examiner.

Statutes: Visit our website at [azdfi.gov](http://www.azdfi.gov) click on Statutes click on Title 6. See Section 6-801 through 6-847

Arizona Escrow Recovery Fund: Contact our Administrative Division at 602-255-4421 extension 156. Forms are located at http://www.azdfi.gov/Licensing/Download_Req_Rpt.htm

License Changes: Located at http://www.azdfi.gov/Licensing/Change_License.htm download the Information about Changes to your License document. To acquire the necessary forms download the Escrow Agent Application.

Licensing: For questions about licensing issues (e.g., changes to you license, renewals, financial reports "read and follow the information and instructions provided on this page") still have questions call 602-255-4421 and ask for licensing.

Current Branch Applications are located on our website at [azdfi.gov](http://www.azdfi.gov) click Licensing click Branch Application click Non-mortgage Industry Branch Application.

Required Reports

Semi-Annual Financial Statement: Our form is required to be completed (No Exceptions) and is located at http://www.azdfi.gov/Licensing/Download_Req_Rpt.htm. In accordance with A.R.S. §6-832(B), the Semiannual Financial and Escrow Report Statement is required to be completed as of 6/30 and 12/31 of each year. Every escrow agent must make and file such report within 45 days of the noted dates.

Faxed or e-mail financial reports are not acceptable. Only the original report will be accepted.



Annual Audit Report: "Escrow Agent Audit Guidelines" are located on our website at [azdfi.gov](http://www.azdfi.gov) click "**Regulatory Alerts**" choose Escrow Agent and click Regulatory Bulletin EA-06-01. The records of each escrow agent shall be audited at least once each fiscal year by an independent certified public accountant. The audit shall include an audit of the escrow, account servicing and subdivision trust activities of the escrow agent and shall follow generally accepted accounting principles. An original CPA bound financial audit report shall be filed with the superintendent not more than 120 days after the end of the escrow agent's fiscal year. The audit requirement may be satisfied by filing an original CPA bound financial audit report, which is prepared by a certified public accountant, of the parent of the escrow agent including an audit of the escrow, account servicing and subdivision trust activities of the escrow agent.

Faxed or e-mail audited financials are not acceptable.

NOTE: If a parent company has more than one licensed subsidiary, a separate original CPA bound audit report must be sent for each license held.

A.R.S. § 6-816(B). Fees states: "For each day a report required by section 6-832 is not received by the department, a licensee shall pay a fee of twenty-five dollars." It will not be our practice to remind you to timely submit the above financial reports, so please institute procedures to ensure timely submission of all future reports.

Keep This Page For Your Reference

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Legibly Print Or Type All Information - Do not leave any blanks

There must be an answer provided for each inquiry therefore, if not applicable use "None" or "N/A"

Do not add attachments in lieu of completing our form.

1. Principal Primary Licensed Location:

Company Name:			License #: EA-		
Doing Business As:					
E-Mail Address:					
Physical Address:					
City:				State:	
				Zip Code:	
Telephone Number:		FAX Number:		Tax ID Number:	
				Fiscal Year End:	

2. Mailing Address if different from the above licensed primary address:

Physical Address:			E-Mail Address:		
City:			State:		Zip Code:
			Telephone Number:		FAX Number:

3. Corporate Address if different from the above licensed primary address:

Physical Address:			E-Mail Address:		
City:			State:		Zip Code:
			Telephone Number:		FAX Number:

4. Capitalization:

Class:	Shares Authorized:	Shares Issued:
Class:	Shares Authorized:	Shares Issued:

5. Title insurance underwriter(s): (List additional underwriters on a separate sheet)



Name:					
Address:					
City:		State:		Zip Code:	
				Telephone Number:	
				FAX Number:	
Name:					
Address:					
City:		State:		Zip Code:	
				Telephone Number:	
				FAX Number:	

"Real Property Escrow Agent" means an escrow agent that is also a title insurer or title insurance agent licensed under Title 20 and any wholly-owned subsidiary of the real property escrow agent that is a licensed escrow agent but is not a title insurer or title insurance agent licensed under Title 20.

6. Check the category that describes this licensee's business. ☐ Real Property Escrow Agent ☐ Other

7. Current Ownership. If applicant is owned by an entity, provide the name of the entity and its corporate financials. If owned by individuals, provide the names and percentage owned of each person. List additional owners on a separate sheet.

Name	Title	% Owner
Ownership Must total 100%		%

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8. Control. List all persons who have the power to vote more than twenty percent of outstanding voting shares of the licensed corporation, partnership, association or trust. List additional names on a separate sheet.

Name	Title	% of outstanding voting shares

9. List all Senior Officers and Directors and date assumed office and years of Escrow Experience: (Use a separate sheet if necessary)

A. Officers:				
President:		Date Assumed Office	Years of Escrow Experience	
Business Address				
City:	State:	Zip Code:	Telephone Number:	FAX Number:
Vice President:		Date Assumed Office	Years of Escrow Experience	
Secretary:		Date Assumed Office	Years of Escrow Experience	
Treasurer		Date Assumed Office	Years of Escrow Experience	
If a national corporation, local manager name:		Date Assumed Office	Years of Escrow Experience	
Other senior officers:				
Name:		Date Assumed Office	Years of Escrow Experience	
Name:		Date Assumed Office	Years of Escrow Experience	
Name:		Date Assumed Office	Years of Escrow Experience	
Name:		Date Assumed Office	Years of Escrow Experience	
B. Directors:				
Name:		Date Assumed Office	Years of Escrow Experience	
Name:		Date Assumed Office	Years of Escrow Experience	
Name:		Date Assumed Office	Years of Escrow Experience	
Name:		Date Assumed Office	Years of Escrow Experience	



10. Since the license was issued (10/01/07 to 9/30/08) or since the last renewal (9/30/07) has the licensee or any owner, officer, director, member, trustee, partner thereof: (If you answer "Yes" to any of these questions you must attach the appropriate paperwork including description & final disposition)

a. been convicted of a criminal offense other than minor traffic violations?	<input type="checkbox"/> Yes <input type="checkbox"/> No
b. been sued in a civil action within the last fifteen years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
c. had a final judgment issued against him/her?	<input type="checkbox"/> Yes <input type="checkbox"/> No
d. filed bankruptcy within the last fifteen years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
e. had an order entered against him/her been indicted, been informed against or found guilty by an administrative agency of this state, the Federal government or any other state or territory of the United States?	<input type="checkbox"/> Yes <input type="checkbox"/> No

11. Since the license was issued (10/01/07 to 9/30/08) or since the last renewal (9/30/07), list all occupational or professional licenses the licensee, any owner, officer, director, trustee, member or partner holds or has held, which have been refused, denied, revoked or suspended by any State or the Federal Government . Attach copies of full disclosure. Write "None" or "NA" if not applicable.

a. Name on License	Type of License	Issue Date	Expiration Date
Name of Licensing Agency	Type of Action	Date of Action	
b. Name on License	Type of License	Issue Date	Expiration Date
Name of Licensing Agency	Type of Action	Date of Action	

2910 North 44th Street, Suite 310 Phoenix, AZ 85018	Form:	EA-REN-001
	Revised	08/11/2008

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c. Name on License	Type of License	Issue Date	Expiration Date
Name of Licensing Agency	Type of Action	Date of Action	
d..Name on License	Type of License	Issue Date	Expiration Date
Name of Licensing Agency	Type of Action	Date of Action	

12. List all branch(es) being renewed. Do not submit separately the renewal of branches/offices by accounting cost center, region, division or department within the structure of the licensed Company. Do not count or list the **Principal Primary Licensed Location (#1)** as a Branch. (Make copies of this page for listing additional branches if necessary.)

a. Address	License #: EABR-
City: State: Zip Code: Telephone #	
b. Address	License #: EABR-
City: State: Zip Code: Telephone #	
c. Address	License #: EABR-
City: State: Zip Code: Telephone #	
d. Address	License #: EABR-
City: State: Zip Code: Telephone #	
e. Address	License #: EABR-
City: State: Zip Code: Telephone #	
f. Address	License #: EABR-
City: State: Zip Code: Telephone #	
g. Address	License #: EABR-
City: State: Zip Code: Telephone #	
h. Address	License #: EABR-
City: State: Zip Code: Telephone #	



12. Total amount of Branch Renewal Fee(s): Branch(es) not renewed will be closed.

Number of branch offices: #	X \$250.00 =	TOTAL	\$
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13. Certificate of Good Standing or a Certificate of Authorization and Deposit:

Have you attached one of these Certificates with this renewal? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, provide date when this department can expect it to be provided. Do not hold up filing the renewal application because you are waiting for the Certificate.

15. Renewal Fees:	Fees
Principal Place of Business Renewing:	\$1000.00
Branch(es) being renewed: See #12 above.	\$
Late Penalties:(if applicable) Enter \$25.00 per calendar day beginning 10/01 to the date DFI receives the renewal application.	\$
IF APPLICABLE License Changes (See Compliance page of this renewal on how to make changes to your license) Submit all changes including all "documents/forms and appropriate fees" under separate cover to ensure timely processing of all changes.	
Name Change: Enter \$250.00 per license & Include original license(s).	\$
Address Change: Enter \$50.00 per location & Include original license.	\$
Duplicate License fee if original license can not be returned for the license change: Enter \$100.00 per license	\$
Total All Lines	
Pay the amount entered here all on one check	\$
Fingerprint Card(s): Enter \$24.00 per card. Total fingerprint fees must be submitted on a separate check.	\$
<div style="display: flex; justify-content: space-between;"> <div> 2910 North 44th Street, Suite 310 Phoenix, AZ 85018 </div> <div> Form: EA-REN-001 Revised 08/11/2008 </div> </div>	

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16. Before packaging this renewal to submit, ensure all the following items are Complete, Accurate, Attached & Enclosed? Reminder: submitting incomplete and/or inaccurate renewals will cause a delay in the processing of the renewal application..

- ☐ Legibly print or type all answers
- ☐ Provide a response to ALL inquiries, questions or statements AND if not applicable with "NONE" or "N/A"
- ☐ Application, page 6 of 6, signed by an Officer (on file with DFI) of the Licensee & is it Notarized and includes the notary seal/stamp
- ☐ Made and kept copies for your records and or to amend if needed
- ☐ Enclose all prescribed fee(s) on **ONE** Check for **ONLY** this **Renewal Application** package for the total amount of renewal (all licensing changes and late fees, if applicable)
- ☐ Enclosing **ONLY** this Licensee's Original Renewal Application in this package

AND if applicable, the following:

- ☐ Properly label all attachments to correspond with the applicable application numbers
- ☐ Enclose ownership **Organizational Chart** including holding company with subsidiaries
- ☐ **Submit all changes including all "documents/forms and appropriate fees" under separate cover to ensure timely processing of all changes.**
- ☐ Add the late fees of \$25 per day to your renewal if it will be received after September 30th
- ☐ Arizona Statement of Citizenship and Alien Status for State Public Benefits – "For sole proprietor's only"

- ☐ **Are Check(s) Made payable to:** **Arizona Department of Financial Institutions or AZDFI**
- ☐ **And Being Remit To:** **2910 N. 44th Street, Suite 310**
Phoenix, AZ 85018

17. Licensing Compliance Administrator to contact regarding the processing of this Renewal:

Name:	Title:	E-Mail Address:
Direct Telephone Number & Extension:		FAX Number:
Business Address:		
City:	State:	City:

Affidavit

Must be Signed by an Officer (on file with DFI) and Notarized

STATE OF _____

ss

COUNTY OF _____

I _____ being duly sworn, depose and say that I have signed the
print officers' name
 foregoing application as _____ of the above named applicant, having full authority
print officers' title
 to sign such application in said capacity; that I have read said application and that the information contained therein is true.

 (Date)

 (Officers' Signature)

Subscribed and sworn to before me this _____ day of _____ 20 _____

 My Commission Expires

 (Notary Public Signature)

	Arizona Department of Financial Institutions ARIZONA STATEMENT OF CITIZENSHIP AND ALIEN STATUS FOR STATE PUBLIC BENEFITS	
	Section 2 License Renewal Application	

**Form 1: LONG FORM APPLICANT STATEMENT (revised)
REQUIRING SUBMISSION OF DOCUMENTATION OF STATUS**

**ARIZONA STATEMENT OF CITIZENSHIP
AND ALIEN STATUS FOR STATE PUBLIC BENEFITS**
Professional License and Commercial License
 Arizona Department of Financial Institutions

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (the "Act"), 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrants, and certain aliens paroled into the United States are eligible to receive state or local public benefits. With certain exceptions, a professional license and commercial license issued by a State agency is a State public benefit.

Arizona Revised Statutes § 1-501 requires, in general, that a person applying for a license must submit documentation to the licensing agency that satisfactorily demonstrates that the applicant is lawfully present in the United States.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III. Submit this completed form and copy of one or more documents that evidence your citizenship or alien status with your application for license or renewal.

SECTION I — APPLICANT INFORMATION

APPLICANT'S NAME (Print or type) _____ DATE _____

TYPE OF APPLICATION (check one) ___ INITIAL APPLICATION ___ RENEWAL

TYPE OF LICENSE _____

SECTION II — CITIZENSHIP OR NATIONAL STATUS DECLARATION

Directions: Attach a legible copy of the front, and the back (if any), of a document from the attached List A or other document that demonstrates U.S. citizenship or nationality. Name of document provided: _____

A. Are you a citizen or national of the United States? (check one) ___ Yes ___ No

B. If the answer is "Yes," where were you born? List city, state (or equivalent), and country.

City _____ State (or equivalent) _____ Country or Territory _____

If you are a citizen or national of the United States, go to Section IV. If you are not a citizen or national of the United States, please complete Sections III and IV.

SECTION III — ALIEN STATUS DECLARATION

Directions: To be completed by applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box. Attach a legible copy of the front, and the back (if any), of a document from the attached List B or other document that evidences your status. A.R.S. § 1-501. Name of document provided: _____

"Qualified Alien" Status (8 U.S.C. §§ 1621(a)(1), -1641(b) and (c))

- ☐ 1. An alien lawfully admitted for permanent residence under the Immigration and Nationality Act (INA).



Section 2

Arizona Department of Financial Institutions

ARIZONA STATEMENT OF CITIZENSHIP AND ALIEN STATUS FOR STATE PUBLIC BENEFITS

License Renewal Application



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- ☐ 2. An alien who is granted asylum under Section 208 of the INA.
- ☐ 3. A refugee admitted to the United States under Section 207 of the INA
- ☐ 4. An alien paroled into the United States for at least one year under Section 212(d)(5) of the INA.
- ☐ 5. An alien whose deportation is being withheld under Section 243(h) of the INA.
- ☐ 6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect prior to April 1, 1980.
- ☐ 7. An alien who is a Cuban and Haitian entrant (as defined in section 501(e) of the Refugee Education Assistance Act of 1980).
- ☐ 8. An alien who is, or whose child or child's parent is a "battered alien" or an alien subjected to extreme cruelty in the United States.

Nonimmigrant Status (8 U.S.C. § 1621(a)(2))

- ☐ 9. A nonimmigrant under the Immigration and Nationality Act [8 U.S.C. § 1101 et seq.] Nonimmigrants are persons who have temporary status for a specific purpose. See 8 U.S.C. § 1101(a)(15).

Alien Paroled into the United States For Less Than One Year (8 U.S.C. § 1621(a)(3))

- ☐ 10. An alien paroled into the United States for less than one year under Section 212(d)(5) of the INA

Other Persons (8 U.S.C. § 1621(c)(2)(A) and (C))

- ☐ 11. A nonimmigrant whose visa for entry is related to employment in the United States, or
- ☐ 12. A citizen of a freely associated state, if section 141 of the applicable compact of free association approved in Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freely Associated States include the Republic of the Marshall Islands, Republic of Palau and the Federate States of Micronesia, 48 U.S.C. § 1901 *et seq.*];
- ☐ 13. A foreign national not physically present in the United States.

Otherwise Lawfully Present (A.R.S. § 1-501)

- ☐ 14. A person not described in categories 1–13 who is otherwise lawfully present in the United States.
PLEASE NOTE: The federal Personal Responsibility and Work Opportunity Reconciliation Act may make persons who fall into this category ineligible for licensure. See 8 U.S.C. § 1621(a).

SECTION IV — DECLARATION

All applicants must complete this section. I declare under penalty of perjury under the laws of the state of Arizona that the answers I have given are true and correct to the best of my knowledge.

APPLICANT'S SIGNATURE

TODAY'S DATE

Attachment: Lists A and B Evidence of U.S. Citizenship, U.S National Status, or Alien Status,

11/08/07

81662



ARIZONA STATEMENT OF CITIZENSHIP AND ALIEN STATUS FOR STATE PUBLIC BENEFITS

License Renewal Application



Attachment to Form 1 Applicant Statement

EVIDENCE OF U.S. CITIZENSHIP, U.S NATIONAL STATUS, OR ALIEN STATUS

LIST A: U.S. CITIZEN OR U.S. NATIONAL

Note: In this List, the term "Service" refers to the U.S. Citizenship and Immigration Service, formerly, the U.S. Immigration and Naturalization Service (INS).

[Source: Proposed Rules, Verification of Eligibility for Public Benefits, 8 CFR § 104.23; 63 FR 41662-01 August 4, 1998); and Interim Guidance of Verification of Citizenship, Qualified Alien Status and Eligibility Under Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 ("Interim Guidance"), 62 FR 61344 (Nov. 17, 1997), Attachment 4]

Evidence showing U.S. citizen or U.S. national status includes the following:

a. Primary Evidence:

- (1) A birth certificate showing birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction);
- (2) United States passport;
- (3) Report of birth abroad of a U.S. citizen (FS-240) (issued by the Department of State to U.S. citizens);
- (4) Certificate of Birth (FS-545) (issued by a foreign service post) or Certification of Report of Birth (DS-1350), copies of which are available from the Department of State;
- (5) Form N-561, Certificate of Citizenship;
- (6) Form I-197, United States Citizen Identification Card (issued by the Service until April 7, 1983 to U.S. citizens living near the Canadian or Mexican border who needed it for frequent border crossings) (formerly Form I-179, last issued in February 1974);
- (7) Form I-873 (or prior versions), Northern Marianas Card (issued by the Service to a collectively naturalized U.S. citizen who was born in the Northern Mariana Islands before November 3, 1986);
- (8) Statement provided by a U.S. consular official certifying that the individual is a U.S. citizen (given to an individual born outside the United States who derives citizenship through a parent but does not have an FS-240, FS-545, or DS-1350); or
- (9) Form I-872 (or prior versions), American Indian Card with a classification code "KIC" and a statement on the back identifying the bearer as a U.S. citizen (issued by the Service to U.S. citizen members of the Texas Band of Kickapoos living near the U.S./Mexican border).

[Source: Interim Guidance of Verification of Citizenship, Qualified Alien Status and Eligibility Under Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 ("Interim Guidance"), 62 FR 61344 (Nov. 17, 1997), Attachment 4]

b. Secondary Evidence

If the applicant cannot present one of the documents listed in (a) above, the following may be relied upon to establish U.S. citizenship or U.S. national status:

- (1) Religious record recorded in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction) within three 3 months after birth showing that the birth occurred in such jurisdiction and the date of birth or the individual's age at the time the record was made;
- (2) Evidence of civil service employment by the U.S. government before June 1, 1976;
- (3) Early school records (preferably from the first school) showing the date of admission to the school, the applicant's date and U.S. place of birth, and the name(s) and place(s) of birth of the applicant's parents(s);
- (4) Census record showing name, U.S. nationality or a U.S. place of birth, and applicant's date of birth or age;



ARIZONA STATEMENT OF CITIZENSHIP AND ALIEN STATUS FOR STATE PUBLIC BENEFITS

License Renewal Application



- (5) Adoption finalization papers showing the applicant's name and place of birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction), or, when the adoption is not finalized and the state or other U.S. jurisdiction listed above will not release a birth certificate prior to final adoption, a statement from a State-or jurisdiction-approved adoption agency showing the applicant's name and place of birth in one of such jurisdictions, and stating that the source of the information is an original birth certificate;
- (6) Any other document that establishes a U.S. place of birth or otherwise indicates U.S. nationality (e.g., a contemporaneous hospital record of birth in that hospital in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction);

c. Collective Naturalization

If the applicant cannot present one of the documents listed in (a) or (b) above, the following will establish U.S. citizenship for collectively naturalized individuals:

Puerto Rico:

- Evidence of birth in Puerto Rico on or after April 11, 1899 and the applicant's statement that he or she was residing in the U.S., a U.S. possession or Puerto Rico on January 13, 1941; or
- Evidence that the applicant was a Puerto Rican citizen and the applicant's statement that he or she was residing in Puerto Rico on March 1, 1917 and that he or she did not take an oath of allegiance to Spain.

U.S. Virgin Islands:

- Evidence of birth in the U.S. Virgin Islands, and the applicant's statement of residence in the U.S., a U.S. possession or the U.S. Virgin Islands on February 25, 1927;
- The applicant's statement indicating resident in the U.S. Virgin Islands as a Danish citizen on January 17, 1917 and residence in the U.S., a U.S. possession or the U.S. Virgin Islands on February 25, 1927, and that he or she did not make a declaration to maintain Danish citizenship; or
- Evidence of birth in the U.S. Virgin Islands and the applicant's statement indicating residence in the U.S., a U.S. possession or territory or the Canal Zone on June 28, 1932.

Northern Mariana Islands (NMI) (formerly part of the Trust Territory of the Pacific Islands (TTPI)):

- Evidence of birth in the NMI, TTPI citizenship and residence in the NMI, the U.S., or a U.S. territory or possession on November 3, 1986 (NMI local time) and the applicant's statement that he or she did not owe allegiance to a foreign state on November 4, 1986 (NMI local time);
- Evidence of TTPI citizenship, continuous residence in the NMI since before November 3, 1981 (NMI local time), voter registration prior to January 1, 1975 and the applicant's statement that he or she did not owe allegiance to a foreign state on November 4, 1986 (NMI local time); or
- Evidence of continuous domicile in the NMI since before January 1, 1974 and the applicant's statement that he or she did not owe allegiance to a foreign state on November 4, 1986 (NMI local time). Note: If a person entered the NMI as a nonimmigrant and lived in the NMI since January 1, 1974, this does not constitute continuous domicile and the individual is not a U.S. citizen

d. Derivative Citizenship

If the applicant cannot present one of the documents listed in a or b above, the following may be used to make a determination of derivative U.S. citizenship:

Applicant born abroad to two U.S. citizen parents: Evidence of the U.S. citizenship of the parents and the relationship of the applicant to the parents, and evidence that at least one parent resided in the U.S. or an outlying possession prior to the applicant's birth.

Applicant born abroad to a U.S. citizen parent and a U.S. non-citizen national parent: Evidence that one parent is a U.S. citizen and that the other is a U.S. non-citizen national, evidence of the relationship of the applicant to the U.S. citizen parent, and evidence that the U.S. citizen parent resided in the U.S., a U.S. possession, American Samoa or Swain's Island for a period of at least one year prior to the applicant's birth.

Applicant born out of wedlock abroad to a U.S. citizen mother: - Evidence of the U.S. citizenship of the mother, evidence of the relationship to the applicant and, for births on or before December 24, 1952, evidence that the



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mother resided in the U.S. prior to the applicant's birth or, for births after December 24, 1952, evidence that the mother had resided, prior to the child's birth, in the U.S. or a U.S. possession for a period of one year.

Applicant born in the Canal Zone or the Republic of Panama:

- A birth certificate showing birth in the Canal Zone on or after February 26, 1904 and before October 1, 1979 and evidence that one parent was a U.S. citizen at the time of the applicant's birth; or
- A birth certificate showing birth in the Republic of Panama on or after February 26, 1904 and before October 1, 1979 and evidence that at least one parent was a U.S. citizen and employed by the U.S. government or the Panama Railroad Company or its successor in title.

In all other situations in which an applicant claims to have a U.S. citizen parent and an alien parent, or claims to fall within one of the above categories, but is unable to present the listed documentation:

- If the applicant is in the U.S., the applicant should contact the local U.S. Citizenship and Immigration Service office for determination of U.S. citizenship;
- If the applicant is outside the U.S., the applicant should contact the State Department for a U.S. citizenship determination.

e. Adoption of Foreign-Born Child by U.S. Citizen

- If the birth certificate shows a foreign place of birth and the applicant cannot be determined to be a naturalized citizen under any of the above criteria, obtain other evidence of U.S. citizenship;
- Because foreign-born adopted children do not automatically acquire U.S. citizenship by virtue of adoption by U.S. citizens, the applicant should contact the local U.S. Citizenship and Immigration Service office for a determination of U.S. citizenship, if the applicant provides no evidence of U.S. citizenship.

f. U.S. Citizenship By Marriage

A woman acquired U.S. citizenship through marriage to a U.S. citizen before September 22, 1922. Provide evidence of U.S. citizenship of the husband, and evidence showing the marriage occurred before September 22, 1922.

Note: If the husband was an alien at the time of the marriage, and became naturalized before September 22, 1922, the wife also acquired naturalized citizenship. If the marriage terminated, the wife maintained her U.S. citizenship if she was residing in the U.S. at that time and continued to reside in the U.S.

LIST B: QUALIFIED ALIENS, NONIMMIGRANTS, AND ALIENS PAROLED INTO U.S. FOR LESS THAN ONE YEAR

The documents listed below that are registration documents are indicated with an asterisk ("*").

a. "Qualified Aliens"

Evidence of "Qualified Alien" status includes the following:

Alien Lawfully Admitted for Permanent Residence

- *Form I-551 (Alien Registration Receipt Card, commonly known as a "green card"); or
- Unexpired Temporary I-551 stamp in foreign passport or on *I Form I-94.

Asylee

- * Form I-94 annotated with stamp showing grant of asylum under section 208 of the INA;
- *Form I-688B (Employment Authorization Card) annotated "274a.12(a)(5)";
- * Form I-766 (Employment Authorization Document) annotated "A5";
- Grant letter from the Asylum Office of the U.S. Citizenship and Immigration Service; or
- Order of an immigration judge granting asylum.

Refugee

- * Form I-94 annotated with stamp showing admission under § 207 of the INA;
- * Form I-688B (Employment Authorization Card) annotated "274a.12(a)(3)"; or
- * Form I-766 (Employment Authorization Document) annotated "A3"



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Alien Paroled Into the U.S. for a Least One Year

- * Form I-94 with stamp showing admission for at least one year under section 212(d)(5) of the INA. (Applicant cannot aggregate periods of admission for less than one year to meet the one-year requirement.)

Alien Whose Deportation or Removal Was Withheld

- * Form I-688B (Employment Authorization Card) annotated "274a.12(a)(10)";
- * Form I-766 (Employment Authorization Document) annotated "A10"; or
- Order from an immigration judge showing deportation withheld under §243(h) of the INA as in effect prior to April 1, 1997, or removal withheld under § 241(b)(3) of the INA.

Alien Granted Conditional Entry

- * Form I-94 with stamp showing admission under §203(a)(7) of the INA;
- * Form I-688B (Employment Authorization Card) annotated "274a.12(a)(3)"; or
- * Form I-766 (Employment Authorization Document) annotated "A3."

Cuban/Haitian Entrant

- * Form I-551 (Alien Registration Receipt Card, commonly known as a "green card") with the code CU6, CU7, or CH6;
- Unexpired temporary I-551 stamp in foreign passport or on * Form I-94 with the code CU6 or CU7; or
- Form I-94 with stamp showing parole as "Cuba/Haitian Entrant" under Section 212(d)(5) of the INA.

Alien Who Has Been Declared a Battered Alien or Alien Subjected to Extreme Cruelty

- U.S. Citizenship and Immigration Service petition and supporting documentation

b. Nonimmigrant

Evidence of "Nonimmigrant" status includes the following:

- * Form I-94 with stamp showing authorized admission as nonimmigrant

c. Alien Paroled into U.S. for Less than One Year

Evidence includes:

- * Form I-94 with stamp showing admission for less than one year under section 212(d)(5) of the INA

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